

INDIANA STATE BOARD OF HEALTH FACILITY ADMINISTRATORS

March 26, 2012

MINUTES

I. CALL TO ORDER AND ESTABLISHMENT OF QUORUM

Mrs. Shelley Rauch called the meeting to order at 10:15 a.m. in Room W064 in the Indiana Government Center South, 402 W. Washington Street, Indianapolis, IN 46204. A quorum was not established.

Board Members Present:

Shelley Rauch, HFA, President
Christine Shuey, HFA, Member
Kelly Borrer, HFA, Member
Becky Koors, Member
Gina Berkshire, Member

Board Members Absent:

Colleen Matthews, HFA, Member
Kathy Frank, Member
Nan Girton, Consumer Member
Dr. William Province, II, Member
Arlene Franklin, Member
Jennifer Gappa, HFA, Member

State Officials Present:

Tasha Coleman, Board Director, Indiana Professional Licensing Agency
Andre Phillips, Assistant Board Director, Indiana Professional Licensing Agency
Kevin McDowell, Board Advisory Council, Office of the Attorney General

II. ADOPTION OF THE AGENDA

A recommendation was made and seconded to adopt the Agenda, as amended.

Borrer/Koors
5/0/0 Recommendation carried

III. ADOPTION OF THE MINUTES FROM THE JANUARY 24, 2012 MEETING OF THE BOARD

A recommendation was made and seconded to adopt the Minutes from the January 24, 2012 meeting of the Board, as amended.

Borrer/Koors
5/0/0 Recommendation carried

IV. PERSONAL APPEARANCE

A. Jessica Childress
Re: Criminal Background Check

Ms. Childress did personally appear before the Board to answer questions about her application where she failed to answer appropriately on her application that she previously had a Class "A" Misdemeanor fir driving on a suspended license. After hearing her testimony and reviewing the information in her file a recommendation was made and seconded to deny the application for falsifying her application.

Borrer/Koors
5/0/0 Recommendation carried

V. ADMINISTRATIVE HEARINGS

A. In the matter of the license of Lynnette Marie Matteson, HFA, License Number 14004507A
Cause No.: 2011 HFA 0009
Re: Complaint - *Continued*

B. In the matter of the license of Joyce A. Hayne, HFA, License Number, 14003425A
Cause No.: 2011 HFA 0014
Re: Complaint - *Continued*

C. In the matter of the license of Matthew G. Maupin, HFA, License Number 14004601A
Cause No.: 2011 HFA 0013
Re: Complaint

Parties and Counsel Present:
Amber Swartzell, OAG
Stacy Cook
Mathew Maupin, HFA

Witnesses:
Matthew Maupin, HFA

Participating Board Members:
Shelley Rauch
Christine Shuey
Kelly Borrer
Becky Koors
Gina Berkshire

Court Reporter:
Lindy L. Myer

Case Summary: On October 25, 2011 the OAG filed a complaint against the Respondent which indicated that on August 2, 2010 he had been charged with an OWI and operating a vehicle with a BAC of 0.08-0.14%, exceeding posted speed limit and reckless driving – driving in and out of a line of traffic in Allen County, Indiana. On September 20, 2010 Respondent pled guilty to one count of reckless driving and was sentenced to one year of criminal probation as well as being required to pay fees in the amount of \$614.

Resolution: A recommendation was made and seconded to accept the settlement agreement for Mr. Maupin as written; which shall include a letter of reprimand and fine in the amount of \$500 payable within 30 days of the date of the final order.

Shuey/Borrer
5/0/0 Recommendation carried

- D. In the matter of the license of Carlos Darden, HFA, License Number 14004668A**
Cause No.: 2009 HFA 0003
Re: Withdrawal of Probation

Parties and Counsel Present:
Michael Minglin, OAG
Stacy Cook
Carlos Daren, HFA

Witnesses:
Carlos Darden, HFA

Participating Board Members:
Shelley Rauch
Christine Shuey
Kelly Borrer
Becky Koors
Gina Berkshire

Court Reporter:
Lindy Myers

Case Summary: On September 10, 2009 the Respondent and his attorney Mike Grubbs did personally appear before the Board to answer questions regarding positive responses on his application for licensure as a Heath Facility Administrator. A motion was made and seconded to reinstate the original license on probation to coincide with his criminal probation to include: quarterly employer reports, quarterly probation reports and reports regarding anger management, submission of the order to his employer to be signed and returned within 7 days. On May 13, 2010, the Respondent and his attorney Nicholas Heiney did appear before the Board to request modification of his probationary terms to remove the requirement for his probation officer to submit quarterly reports.

Resolution: After hearing testimony and reviewing the file a recommendation was made and seconded to withdraw probation as requested as Mr. Darden has successfully completed his criminal probation.

Borrer/Shuey
5/0/0 Recommendation

VI. APPLICATION REVIEW

A. Kathleen Tankersley
Re: Provisional License Application

After reviewing the information submitted a recommendation was made and seconded to deny the provisional license due to the fact that the vacancy in the facility was not unexpected.

Borrer/Shuey
5/0/0 Motion carried

B. Proactive Medical Review & Consulting, LLC
Re: CE Sponsor Application

A recommendation was made and seconded to approve the CE Sponsor application for Proactive Medical Review & Consulting, LLC.

Shuey/Borrer
5/0/0 Recommendation carried

C. Diadree Jolly
Re: AIT Time Reduction Request

After reviewing the information in the file a recommended was made and seconded to approve the request to reduce the amount of time to complete her AIT program to short of 6 months.

Borrer/Koors
5/0/0 Recommendation carried

D. Carrie Gallahan
Re: AIT Time Reduction Request

Ms. Gallahan did personally appear before the Board to answer questions regarding a reduction of hours and time spent in her ATI program. The Board approved a reduction of hours in October 2011 and she completed the required ours in March 2012 which is short of the six month minimum requirement. After reviewing the information and hearing testimony a recommendation was made and seconded to accept the request to reduce the amount of time to complete her AIT program to short of 6 months.

Borrer/Shuey
5/0/0 Recommendation carried

E. Joe Cox
Re: Preceptor Application

After reviewing the information in the file a recommendation was made and seconded to approve Mr. Cox's request to supervise two AIT's simultaneously.

Borrer/Shuey
5/0/0 Recommendation carried

F. Robert Petty
Re: AIT Waiver of Hours Request

After reviewing the application and supporting documents a recommendation was made and seconded to approve the AIT reduction in hours request as submitted.

Borrer/Koors
5/0/0 Recommendation carried

G. Matthew Clisham
Re: Renewal Application

Mr. Clisham did personally appear before the Board to answer questions regarding his renewal application where he failed to inform the Board that his Indiana MFT license had been disciplined in April 2010 for driving under the influence on January 15, 2009. After hearing his testimony and reviewing the information in the file a recommendation was made and seconded to table the application until May 2012.

Borrer/Koors
5/0/0 Recommendation carried

X. ADJOURNMENT

There being no further business, and having completed its duties, the meeting of the Indiana State Board of Health Facility Administrators adjourned at 12:00 p.m.


Shelley Rauch, Chair