



TIPS AND ADVICE FOR RENEWING YOUR LICENSE ONLINE

USE A DESKTOP OR LAPTOP WHEN RENEWING

Online renewal applications are not currently compatible with mobile devices such as a tablet or cell phone.

STILL HAVING TROUBLE WITH THE WEBSITE?

Online renewal applications work best with Google Chrome or Internet Explorer. Make sure you're using one of these browsers for a seamless renewal.

DID MY RENEWAL GO THROUGH?

The website is updated within 24-hours. Check back to confirm your active status. The new expiration date should read 10/31/2021.

DOUBLE CHECK YOUR ANSWERS

Online renewal applications are legally binding and cannot be changed after submission. Make sure all answers are true and correct before moving to payment processing.

INDIANA STATE BOARD OF NURSING

DON'T WAIT...

THE DEADLINE FOR RENEWAL IS OCTOBER 31ST.

AVOID THE LAST MINUTE RUSH AND RENEW EARLY TO ENSURE YOUR LICENSE REMAINS ACTIVE AND COMPLIANT.

IF ALL ELSE FAILS...

A paper renewal form can be found under the "Nursing" page of the Professions tab at IN.GOV/PLA.

Renewal documents are located under "License Information."

Make sure the paper renewal is postmarked before October 31st or a \$50 late fee will be required in addition to the \$50 renewal fee.

FORGOT YOUR USERNAME OR PASSWORD?

Use the "Register a Person" link available on the login website and enter your license number including the "A" and your social security number.

Using your Social Security and license number (rather than date of birth) will ensure your account will be retrieved.

AN UPDATED QUESTION

Before you hit submit, make sure you've properly answered whether you are a U.S. Citizen or Qualified Alien.

U.S. Citizen is a person born or naturalized in the U.S.A.

A Qualified Alien may hold a visa or other legal document granting residency.

IF YOU SELECT, "YES" TO ONE OPTION THEN YOU SHOULD SELECT, "NO" TO THE OTHER OPTION.

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