

Please join us...

2020 ELECTION ADMINISTRATOR'S CONFERENCE

CONFERENCE DETAILS:

Monday, December 16, 2019: Conference check-in from 4PM to 7PM (EST)

Tuesday, December 17, 2019 & Wednesday, December 18, 2019: Two Full Days

Conference registration is \$225 per person, which includes a 2020 Title 3 Indiana Code book, 2020 election administrator guidebooks, desktop calendar, and tote bag.* Also included is breakfast and lunch on Tuesday and Wednesday.

Registration forms must be received by the Election Division no later than 5PM (Indy time), Friday, November 8, 2019. Registrations received after the November 8 deadline will be charged an additional \$50 per person late fee, which cannot be waived. No refunds for cancellations received after 5PM, Friday, November 22, 2019. **Payment is expected on or before the date of the conference.**

- 1) Conference registrations must be **completed online**: <https://kwiksurveys.com/s/nEHweulG>
- 2) An invoice will be sent to the individual noted on the registration, and payment is expected to be made before or at the conference.

**For any election board member and staff not able to attend, additional code books and guidebooks may be purchased by submitting an IEC-7 form separately.*

HOTEL DETAILS:

Hyatt Regency Indianapolis, 1 South Capitol Avenue, Indianapolis, IN 46204

Room Rate: \$125 per night (single or double rate), plus applicable fees and taxes

Hotel Parking Rates: Hourly self-park up to \$35 per day;

For valet parking, the rate is \$45(day), includes in-out privileges

Reservations

Phone: 1-800-233-1234 | Online: <https://www.hyatt.com/en-US/group-booking/INDRI/G-IE20>

When making your reservation be sure to mention "Election Administrator's Conference" to receive the conference rate of \$125 per night (single or double occupancy). Guestroom rate includes in-room internet.

This is a "called" meeting for county reimbursement purposes. Under IC 3-6-4.2-14, each member of a county election board, each member of a board of registration or board of elections and registration, each circuit court clerk or clerk-elect, and staff defined in IC 3-6-4.2-14(c) is entitled to receive all of the following from the county general fund without appropriation: 1) \$24 a day for attending the meeting; 2) a mileage allowance of 38 cents per mile going and returning from the meeting; 3) reimbursement of the meeting registration fee; and 4) lodging allowance for the night before and during the conference.